

**From:** [Bedard, Joe](#)  
**To:** [Helms, Derek](#); [Griscavage, John](#); [Chuck Northam](#)  
**Cc:** [Bedard, Joe](#); [Cruise, Frank](#); [Jerre Clauss](#); [Dukes, Ron](#)  
**Subject:** ASSP October 2, 2019 Meeting Agenda Draft  
**Date:** Wednesday, October 2, 2019 1:33:00 PM  
**Attachments:** [2019 ASSP Oct 02 2019 attendance.jpg](#)

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Minutes from today's session held at Perdue PLU and via webex

Attendance sheet attached.

Unfortunately our technical speaker cancelled at the last moment (Angel Berrocal is the Risk Control Manager for Allen Harim Foods). This meeting will be a business / planning meeting only.

November 6<sup>th</sup> meeting speaker - Katherine Miller: Customer Focus: Utilizing Emotional Intelligence and the Feedback Loop in EHS Systems

December 4<sup>th</sup> OPEN  
Toys for Tots

Have not yet scheduled Jan/Feb/Mar/Apr/May/June  
Schedule a meeting in the upper DE area to attract northern section

ROC Meeting Attendance - Joe Bedard / Tommy Pollard  
All working on meeting attendance

Leadership Conference  
<https://www.assp.org/education/conferences/leadership-conference>  
Derek Helms (membership chair) will be attending

Walking working surfaces  
Northam to provide update for Newsletter to Joe and Jameson  
15 foot safe zone – designated area  
Also refer to 6 foot boundary zone  
Alternative is to demarcate a general roof top hazard area – visual line on rooftop – e.g. multilevel rooftop  
Frequency of access is not well defined and “actual designated work” is not well described

Risk assessment related to frequency/severity and other factors as a best practice for regulatory compliance  
Regulation for “competent person” designation is very detailed  
Do your PO's / contracts include compliance to OSHA such as this regulation

## OSHA Update

Northam to provide update for Newsletter to Joe and Jameson

## Amputation open forum

Root causes

Ineffective guarding due to changes in the work cell or insufficient eval of hazards

LOTO violations especially dealing with potential or kinetic energy

## Financial Report – Ron Dukes - Treasurer

Bank Account - \$5755

Money Market - \$3867

Regional Section residual account \$517

For the first time in a long time – Total = \$10134

## New topics

Rite Hite doc lock technologies

Scaffold assembly/use

New PIV technology

Work Product - Attorney Client Privileged